

WMUTE2008 Registration Instructions

Welcome to online registration for WMUTE2008.

The online registration system is open now.

(<http://www.wmute2008.org/register.htm>)

Please click “Register” to create account and register for the conference.

Click “Login” to Modify your information.

Registration Procedure

1. Please click “Register” to create login account
2. Input Personal Information
3. Select Registration fee
4. Reserve Hotel
5. Check
6. Finish

Notes:

1. **Early registration deadline is Jan. 21, 2008.**
2. At least one author of an accepted paper must register for the conference **by Jan. 21, 2008**, otherwise the paper will not be included in neither the proceedings nor the conference program.
3. **The registration date is the day when registration fees are remitted.**

4. Please **fax or email a copy of your remittance receipt** to WMUTE2008 Organizing Committee Secretariat for checking and keep the original for your own record.
 - a) (Fax: +8610-58800641, Email: wmute2008@bnu.edu.cn)
5. After we receive full and correct payment a confirmation email will be sent to you. It may take some time for us to confirm your registration, so please be patient.
6. **Registration fee include** Opening ceremony, Closing ceremony, Keynote speeches, Paper Sessions, Reception, Banquet, Refreshment, Four lunch coupons on March 23-26, Conference proceedings, Programe booklet and Address list. **Registration fee for Student does not include Banquet fee.**
7. **Registration Cancellation Policy:** **Authors whose papers are to be published cannot cancel their registration** but can nominate an alternative person to present their paper. Other delegates receive a **50% refund** on cancellation **before January 20, 2008**, and a **20% refund** on cancellation before **February 7, 2008** . Registrant requests for refund of registration fee will be considered if **a written request is sent postmarked. No refunds** can be issued for requests postmarked **after the deadline of registration - March 1st, 2008.**
8. For students, please provide proof of full-time student status.
9. In order to avoid the loss of posting letter, the invoice of registration

fee will be sent on at the venue.

10. **If any of your information changes, please inform WMUTE2008 Organizing Committee Secretariat.** Otherwise, you should be responsible for any loss.

Registration Fee

1. Main conference

Category	Early Bird Before Jan. 21, 2008	Regular Rate After Jan.21 Before Mar. 1,2008
Member	\$ 350	\$ 420
Non-members	\$ 440	\$ 530
Student Members	\$ 220	\$ 270
Student Non-members	\$ 275	\$ 330
Life Members/Retired Members	\$ 260	\$ 320

2. Exhibition

The registration fee is 8000 Yuan RMB for 3 full days. The 3-full day exhibition starts from 24 Mar.2008 and ends on 26 Mar. 2008.

3. Extra Conference Proceedings. (600 Yuan RMB per copy excluding postage)

4. Extra Conference Banquet. (120 Yuan RMB per ticket for regular members, 80 Yuan RMB per ticket for student)

Way of payment

1. Bank Transfer

The bank account for the conference are as follows:

Way of Payment by Foreign Guests	
Banker Name	BANK OF CHINA BEIJING HAIDIAN SUB-BRANCH WEN HUI YUAN SUB-OFFICE
Account NO.	10235708091001
Banker Address	No.4 WEN HUI YUAN BEIJING HAIDIAN
Postal Code	100088
Beneficiary's Name	BEIJING NORMAI UNIVERSITY
Beneficiary's Address	NO.19 XIN JIE KOU WAI STREET BEIJING
Swift Code	BKCHCNBJ110
Way of Payment by Domestic Guests	
Banker Name	BANK OF CHINA BEIJING HAIDIAN SUB-BRANCH WEN HUI YUAN SUB-OFFICE
Account NO.	805210235708091001
Banker Address	No.4 WEN HUI YUAN BEIJING HAIDIAN
Postal Code	100088
Beneficiary's Name	BEIJING NORMAI UNIVERSITY
Beneficiary's Address	NO.19 XIN JIE KOU WAI STREET BEIJING
Remark: Please fill in the remark of the remittance bill as follow: "WMUTE2008,Prof.Ronghuai Huang,School of Educational Technology"	

2.Credit Card

Please complete the Credit Card Authorization Form and **fax a clear copy of this form and both sides of your credit card** to WMUTE2008 Organizing Committee Secretariat. **Fax: +8610-58800641.**

 Credit Card Payment Authorization Form

 Credit Card Payment Authorization Form

If you have any query, please contact the following:

WMUTE2008 Organizing Committee Secretariat

Email: wmute2008@bnu.edu.cn

Tel: +8610-58800641

Fax: +8610-58800641

URL: <http://www.wmute2008.org/>